

## Report of Recovery and Exchequer Services Manager

### Report to Deputy Chief Executive

**Date: 18th July 2016**

**Subject: Request to progress procurement of Cash Collection and Cash in Transit services in line with CPR 3.1.8.**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

- Existing Cash collection and cash in transit services contract was awarded to G4S following a procurement exercise for the period 1<sup>st</sup> February 2013 to 31<sup>st</sup> January 2017, with no further provision for extension. A further procurement exercise is now required

### Recommendations

- To progress procurement of Cash collection and cash in transit services in line with CPR 3.1.8 with the aim of awarding a contract from 1<sup>st</sup> February 2017. This process will be undertaken through an existing ESPO framework arrangement.

#### 1 Purpose of this report

This report is seeking the approval of the Deputy Chief Executive to progress procurement of Cash collection and cash in transit services in line with CPR 3.1.8 with the aim of awarding a contract from 1<sup>st</sup> February 2017

#### 2 Background information

The ongoing requirement for Cash collection and cash in transit services is essential for the Council to continue to have adequate security with regard to movement of cash between council establishments and our bankers.

The current contract was awarded to G4S for the period 1<sup>st</sup> February 2013 to 31<sup>st</sup> January 2017, with no further provision for extension

### **3 Main issues**

The current contract is nearing an end, and the need for continued provision of this service remains and there is no alternative of in-house provision.

It is therefore recommended that the authority pursues this procurement by way of an existing ESPO framework agreement

As part of this procurement exercise it is likely that the requirements of parking services are included within this contract.

### **4 Consequences if the proposed action is not approved**

A decision to not agree to a further procurement exercise would result in either current arrangements continuing as "off contract spend", or no availability of this service.

### **5 Corporate Considerations**

#### **5.1 Consultation and Engagement**

This report is requesting a further procurement and will have no impact to service users and therefore requires no public consultation.

#### **5.2 Equality and Diversity / Cohesion and Integration**

Equality and Diversity has been considered but it is not appropriate for this request.

#### **5.3 Council Policies and City Priorities**

The annual value of the contract categorises this decision as a significant operational decision.

#### **5.4 Resources and Value for Money**

The process of undertaking a procurement exercise will hopefully result in the authority ensuring value for money.

#### **5.5 Legal Implications, Access to Information and Call In**

There are no legal implications to this proposal, and the decision will not be subject to call in.

#### **5.6 Risk Management**

As the existing contract runs through to January 2017, adequate time exists for this procurement exercise to be completed and implemented however as an exception further agreement could be sought to extend beyond January 2017 with the current provider (however this is not expected).

### **6 Recommendations**

The Deputy Chief Executive agrees to progress procurement of Cash collection and cash in transit services in line with CPR 3.1.8

### **7 Background documents**

None